

PUWER Compliance

RI-COMP-001 | Version 2.1 | APPROVED

Document Ref	Version	Status	Issue Date	Review	Owner
RI-COMP-001	2.1	APPROVED	23 August 2026	23 August 2027	Rugby Inflatables

1. Purpose

This document sets out how Rugby Inflatables manages work equipment in accordance with the Provision and Use of Work Equipment Regulations 1998 (PUWER). It is intended to ensure that equipment used by the business is suitable, maintained, inspected, used safely and only operated by people who have appropriate information, instruction and training. It does not replace manufacturer instructions, PIPA requirements, site-specific risk assessment, electrical safety controls or BS EN 14960 where applicable.

2. Scope

Applies to work equipment owned, hired, borrowed or otherwise used by Rugby Inflatables in connection with delivery, installation, operation, supervision, collection, cleaning, maintenance and storage.

- Inflatable play equipment and blowers.
- Electrical leads, RCD protection, plugs, connectors and accessories.
- Ground stakes, anchoring equipment, permitted indoor ballast/sandbags and mats.
- Hand tools, handling/transport equipment and portable ancillary equipment including the JBL PartyBox 110 where used as work equipment.
- New equipment must be assessed before first operational use and added to relevant records/risk assessments where necessary.

3. Responsibilities

- The business owner/operator ensures work equipment is selected, maintained, inspected and used in accordance with this document.
- Unsafe or defective equipment must not knowingly be placed into service.
- Users report defects, damage, unusual operation or missing safety components promptly.
- Customers/venue representatives must not alter, relocate, disconnect or interfere with installed equipment unless specifically instructed or authorised.

4. Selection and suitability

- Consider manufacturer instructions, intended use, capacity and operating limitations.
- Consider space, height, access, operating area, indoor/outdoor suitability and anchoring/ballast arrangements.
- Consider electrical supply, expected users, foreseeable misuse, supervision, manual handling, transport, storage, maintenance and applicable inspection/testing requirements.

5. Inspection before use

- Visually and functionally check equipment before service; inflatable installation/pre-use checks form part of setup and site assessment.
- Check fabric/seams/bed/walls/steps/netting, anchor points, securing equipment, blowers, inflation tubes, guards, plugs, leads, connectors and RCD arrangements.
- Check correct inflation, safe operation and surrounding area.
- Remove from service any defect that could affect safety until assessed/repaired/re-inspected as required.

6. Statutory and periodic inspection

- Maintain appropriate inspection/testing arrangements.
- Inflatable play equipment is subject to annual PIPA or another recognised inspection arrangement where applicable.
- Electrical equipment is managed under business electrical-safety arrangements.
- Retain inspection certificates/test records; expired or failed equipment must not be used where a current examination/test is required.

7. Maintenance and repairs

- Maintain equipment in efficient state, working order and good repair based on manufacturer guidance, inspection findings, use and conditions.
- Safety-critical repairs are completed by a competent person/specialist where required.
- Do not use temporary repairs where they could compromise safe operation.
- After significant repair, damage or modification, consider additional inspection/testing before return to service.

8. Defective equipment and isolation

- Remove defective/suspect equipment from service and identify/segregate it to prevent inadvertent use.
- Record/communicate the defect and repair, replace or dispose as appropriate.
- Return to service only after satisfactory resolution and any required inspection/test.

9. Safe use and operating controls

- Use equipment only for its intended purpose and within limits; follow manufacturer instructions, procedures, risk assessments and site conditions.
- Use correct anchorage/ballast for the specific unit/location; do not assume generic indoor ballast is suitable.
- Manage outdoor wind/adverse weather under RI-GD-002.
- Keep guards/blower covers/safety devices in place.
- Protect electrical equipment and use it in accordance with RI-COMP-002 Electrical Safety.
- Do not modify equipment in a way that could affect safety without suitable assessment/input.

10. Information, instruction and training

- Provide information/instruction appropriate to role and risk.
- Setup/collection personnel are instructed in installation, anchoring, inflation, electrical connection, inspection and dismantling.
- Refresh training/competence after significant changes, incidents, new equipment or identified need.
- Maintain relevant industry competence including PIPA operator training where applicable.

11. Specific risks

- Restrict specific-risk work to people with sufficient competence, including electrical faults, safety-critical repairs, generator operation, significant maintenance and specialist tasks.
- Customer supervision does not authorise installation, repair, modification or relocation of Rugby Inflatables equipment.

12. Electrical work equipment

- Powered equipment is subject to visual inspection, appropriate testing and safe-use controls.
- Detailed requirements are contained in RI-COMP-002 Electrical Safety / Electricity at Work Regulations.
- Treat damaged cables, exposed conductors, damaged plugs, overheating or water-affected equipment as safety concerns and remove from use until safe.

13. Indoor use

- Confirm equipment suitability for space, height, access, floor and permitted securing method.
- Manufacturer anchoring requirements continue to apply indoors.
- Keep emergency exits, fire routes and venue access unobstructed.
- Position blowers/cables/equipment to reduce interference, trip hazards and unauthorised access.

14. Records

- Retain proportionate equipment identification/inventory, PIPA/inspection, PAT/electrical, setup/site, maintenance/repair/defect, incident and training/competence records.

15. Related Rugby Inflatables documents

RI-RA-001 - Bouncy Castle Risk Assessment • RI-RA-002 - Bounce & Slide Combo Risk Assessment • RI-SOP-001 - Method of Work: Inflatable Setup & Collection • RI-GD-002 - Wind & Adverse Weather Guidance • RI-EP-001 - Emergency Procedures • RI-COMP-002 - Electrical Safety / Electricity at Work Regulations • relevant manufacturer instructions, PIPA inspection documentation and site-specific assessments.

16. Monitoring and review

Review at least annually and sooner following significant change in equipment, working methods, legislation or recognised industry guidance; a relevant accident/incident/near miss; a significant defect/control failure; or evidence that existing arrangements are no longer adequate.

Document approval

Prepared by	Approved by	Approval date	Next review
Rugby Inflatables	Macaulay Peel - Owner	23 August 2026	23 August 2027

Revision history

Version	Date	Change	Status
2.0	23 August 2026	Rebuilt PUWER compliance document.	Superseded
2.1	23 August 2026	Administrative cross-reference refresh: RI-COMP-002 is now current; obsolete 'to be refreshed' wording removed. Core PUWER controls unchanged.	Approved